

## COSHH ASSESSMENT

*Please note, if you have complex processes or work for a larger organisation, you may need help from a COSHH Consultant.*

### General information

Company Name	<input type="text"/>	Date	<input type="text"/>
Department	<input type="text"/>		
Assessor's Name	<input type="text"/>		
Assessor's Email	<input type="text"/>		

### Step 1: Gather Information

Identify Substance

What is the Hazard?



### Step 2: Evaluate the Risk

Who can it harm?

How can it harm?



**Step 3: Action**

What controls already exist?

What improvements are needed?



**Step 4: Record**

Who will be responsible for new measures?

When will this be completed?

Who will test the new measures? And when?

Extra Action (Supervision/Instruction/Training)

Emergency Process (Fire/Natural Disaster)

Is a Health Surveillance process needed?

Health Monitoring



**Step 5: Review**  
**Review Date**

Additional Notes